

Kean University

Kean Digital Learning Commons

Evidence Inventory

2020

TIMELINE FOR APPOINTMENT OF LECTURER POSITIONS

Division of Academic Affairs

Follow this and additional works at: https://digitalcommons.kean.edu/evidence_inventory

Recommended Citation

Division of Academic Affairs, "TIMELINE FOR APPOINTMENT OF LECTURER POSITIONS" (2020).
Evidence Inventory. 40.
https://digitalcommons.kean.edu/evidence_inventory/40

This University Document is brought to you for free and open access by Kean Digital Learning Commons. It has been accepted for inclusion in Evidence Inventory by an authorized administrator of Kean Digital Learning Commons. For more information, please contact learningcommons@kean.edu.

TIMELINE FOR APPOINTMENT OF LECTURER POSITIONS
2020-2021

<u>Activity</u>	<u>Completion Date</u>
1. University notification sent from Human Resources to current Lecturers (10 month and 12 month)	Nov. 13, 2020 (Fri.)
2. Deadline for Lecturers to submit their application packet which includes letter of intent to apply, updated resume and evaluation form to the Dean/Executive Director	Jan. 19, 2021 (Tues.)
3. Deadline for Dean/Executive Director to review portfolio	Feb. 5, 2021 (Fri.)
4. Dean will make recommendation to the Provost/Vice President for Academic Affairs	Feb. 19, 2021 (Fri.)
5. Lecturers have five (5) days to respond in writing to the Executive Director or Dean, whichever is applicable.	Feb. 26, 2021 (Fri.)
6. Provost/Vice President for Academic Affairs will make recommendation to President	Mar. 26, 2021 (Fri.)
7. President's notification to the candidate for appointment	Apr. 5, 2021 (Mon.)
8. If the Lecturer has not received an appointment letter by April 26 th , the faculty member will be considered to have not been appointed	Apr. 26, 2021 (Mon.)
9. Action by the Board of Trustees	May 10, 2021 (Mon.)